

MSC Cataloging Committee Spring 2007 meeting minutes

ADGENDA

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Item 2. 035/Scan Delete – Jennie and Sarah

Item 3. ISBN – Jennie

Item 4. Accelerated Reader – Sarah

Item 5. Cataloging guidelines

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Computer games GMD?

Add info about 856 for serials bibs

Re-writing for the Java client????

Item 6. Cataloging Agent/Client – Sarah

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Item 8. New chair and vice chair

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DISCUSSION TOPICS

Item 1. Authority maintenance

From SARAH

We will extract all MSC bibliographic records in early April and ftp them to Library Technology Incorporated for our yearly authority maintenance. LTI will supply new and updated subject, series and name records (LCS, LCJ, LCN and MESH) for load to our system. They will also supply files of changed bibliographic records for reload. With the 035 as our new title control number, our match rate should be improved when these bibliographic records are reloaded.

In early June, we will request our yearly complete scan delete project at OCLC. We will supply files of all MSC bibliographic records to OCLC. First, OCLC will remove all existing WorldCat holdings belonging to any MSC library. Then OCLC

will attach holdings anew, based on the records sent from the system. Again, the 035 match point should improve this yearly scan delete project.

Item 2. 035/Scan Delete

From JENNIE

After several months of working with both OCLC and Sirsi Mike and I were able to complete the 035 project in early December. This project was initially proposed by the State Library after it found that the ISBN, which had been used as the link from WorldCat to the Shared Catalog, was not a good option for special libraries, as their resources do not always include an ISBN. It was decided that the OCLC number would be a better match point because the majority of catalog records in the MSC have (or had the potential to have) OCLC numbers. To ensure that as many MSC records as possible have OCLC numbers, we extracted all permanent records from the Shared Catalog and sent them to OCLC. OCLC processed these records by matching them to WorldCat records. OCLC then sent back to us corresponding MARC records that included only our identifier that was used as the match point for this process and a 035 tag with the appropriate OCLC number. Mike then used the Catalog Merge tool to insert this OCLC number into the appropriate record. Finally, the title control key was changed to this OCLC number for as many records as possible.

Not only does this create a more accurate and consistent point of access to the Shared Catalog, it will also serve as a more reliable match point for future data loads and catalog clean-ups.

Item 3. ISBN

From JENNIE

I just attended an excellent webinar on Sirsi's response to the new ISBN-13 and I want to share the highlights with you. Please note that the PowerPoint used for this webinar is available on the Sirsi Client Care site if you would like more information.

As you all know, the book industry is upgrading to a 13 digit ISBN because they are running out of 10 digit numbers. The transition period has been in 2005 and 2006 with both ISBN-10 and ISBN-13 numbers appearing on new publications.

As of January 1, 2007 only the ISBN-13 will be used

The new ISBN-13 includes the same Country Code, Publisher Code and Unique Identifier. It will also include a 978 prefix (and in the future 979) and the final number, the check digit, is recalculated.

LC has responded to this by using two 020 tags. The first contains the ISBN-13 and the second contains the ISBN-10

OCLC has responded to this by using a 020 tag for the ISBN-10 and a 024 tag for the ISBN-13. This will change back to just the 020 tag at the first of the year. I have not reviewed this to see if this change has been made. Has anyone else?

For libraries that use the ISBN as their title control # this field is already set up to accommodate a 14 digit number so this is not an issue (We use the OCLC number as of the 035 project completion).

When we upgrade to GL3.1 any ISBN-10 numbers in the title control number will automatically be converted to an ISBN-13. The 978 prefix will be added and the check digit will be recalculated.

See above

When loading records via batch bib load or through SmartPort, if the ISBN is used as a match point and an ISBN-10 is found in a record, this will automatically be converted to an ISBN 13 for proper matching.

The ISBN-10 will be indexed twice, once as an ISBN-10 and once as an ISBN-13. This will allow anyone searching by ISBN-10 to find a match whether or not the ISBN-10 exists in the record.

ISBN-13 validation is available in GL3.1

For more information on ISBN-13 see <http://www.bisg.org/isbn-13/for.dummies.html>

Discussion of topic –

SARAH - Mike did install the ISBN patch a week ago, so we are up to date with this in our current version.

Item 4. Accelerated Reader – Sarah

SARAH - A request has been made that the Accelerated Reader information be entered in a more consistent way by all libraries doing this, in the bibliographic and item level records. Since AR information is important to schools, would it be a good idea to have one of the committee members contact an MSC school librarian? Beth Chestnut is the school representative on the MSC Executive Committee. John Meckler, Plains School, would also be a good first contact.

ROBERTA - Suzanne, do you want to add anything to this? Can we make this decision without other school librarians involved, or should they make the decision of what fields to use and present them to this committee as a proposal?

DISCUSSION OF TOPIC:

SUZANNE: Park High does not use AR, so I am ignorant as far as what people's concerns are for cataloging this info. I do not have a list of who uses it.

Perhaps we should put a message out to the listserv, addressed to MSC school librarians and have those who use it tell us of their concerns. I wouldn't mind posting, if that is the way the committee wants to go.

JENNIE: May I recommend that you (Suzanne) send an email to the School Listserv asking for examples of how schools enter this information? We can then use these examples to come up with a standard for the guidelines. I guess is that many schools are not adding this information themselves, instead its coming with there records, but it would still be helpful to try to standardize this.

ROBERTA: Yes, Suzanne, please send a message to the schools and ask how this information is currently being entered. I think we will have a better understanding of what we need to consider after getting this information.

Item 5. Cataloging guidelines

Add MP3 to the GMD section

ROBERTA - Are there any ideas of how to do this? Are we talking about CD's that are MP3 CD's or something different?

DISCUSSION OF TOPIC

JENNIE: #5 I think in keeping with current GMDs [sound recording (MP3)] would work. This could encompass all forms of MP3s (CD and downloadable files) while still making it obvious that an MP3 player is required.

PAULETTE: I agree with Jennie on this one.

JANICE: Jennie's suggestions for 245 h's sound great.

VICKI: I agree with: [sound recording (MP3)]

Computer games/Video games GMD?

ROBERTA - We had a discussion about video games on the listserv a while back. We did not really come to any conclusions. Bozeman uses the GMD of [Interactive Multimedia] for their video and computer games. Whitehall has added a few video games using [video game]. Following AACR2, the GMD should probably be electronic resource, but that can include many things. When I checked OCLC, this (electronic resource) is the GMD used on video games. Do we want to add an enhancement to the electronic resource GMD? Do we want to recommend that everyone use the [game] GMD? Other suggestions?

DISCUSSION OF TOPIC

JENNIE: For video games I like [electronic resource (game)]

PAULETTE: I agree with Jennie on this one.

JANICE: Jennie's suggestions for 245 h's sound great.

VICKI: [electronic resource (game)]

CARRIE: For the GMD's I agree with the [electronic resource (game)] suggestion. If it wasn't for the fact that items are listed on OCLC with electronic resource, I think just plain [game] is the most patron friendly. Are there many out there? It would be nice to have them appear consistent in the catalog since there are so many e-book electronic resources, and unlike DVD vs. VHS videorecordings; there is a big difference between a game and an e-book.

Add info about 856 for serials bibs

SARAH - 856 display configuration, for Serial format: This is primarily informational. At the request of several libraries using the 856 for various online resources, some of which are only accessible to their own users, we've configured the display for the 856 field, for just the format of Serial. This allows libraries the ability to choose indicators and subfields to accurately reflect what the user sees for access information.

If the first indicator is:

0, Subfield u: Email

1, Subfield u: FTP

- 2, Subfield u: Telnet
- 3, Subfield dmuz: Dial up
- 4, Subfield dmuz: HTTP

Second indicators are not affected.

Re-writing for the Java client????

ROBERTA: I have been working with various catalogers and see that the guidelines may need to be re-written with Themes in mind. There are also some things that really need to be re-written, like the Batch Bib load instructions. Has anyone else noticed anything glaringly wrong with the guidelines? What can we do to simplify the steps to add a series statement? Sorry to yell, I just want to get everyone's attention! *(DOES THIS NEED TO BE A SEPARATE TOPIC FOR DISCUSSION? I CAN ADD IT TO THE AGENDA IF WE THINK IT DOES.)*

DISCUSSION OF TOPIC

JENNIE: *Would it be best for those who have noticed errors in the cataloging guidelines to rewrite those sections and then present them to the group?*

JANICE: As far as redoing parts of the cataloging guidelines by different people, in general it would be best if they are done by one person so they are consistent.

PAM: I couldn't agree more!!

JENNIE: In that case - who's willing to volunteer? A few of us have spent a lot of hours on this document so maybe it should be someone else's turn.

ROBERTA: At one point we had decided that it would be the vice chairs responsibility to update the guidelines. I know that Vickie is going to incorporate whatever we decide for MP3s and video games. I think that it should stay the duty of the vice chair.

JENNIE: Ahh yes, good point.

CARRIE: Is Vickie remaining the Vice chair? (I know this jumps ahead to Item 8). If not, I'm willing to take a turn at updating the good ol' Catalog Guidelines.

JANICE: We hardly ever use the cataloging guidelines so I don't have many suggestions, but-- I did copy out Appendix K for someone here (transferring) she found it very confusing from #4 to 7 and could not follow it. Part of the problem was when she just wants to transfer only one copy or call number off of a bib, the instructions don't mention the box with the - or + which has to be clicked to get the list of copies. But there are some other problems with it also. Try doing one while following the instructions exactly.

I agree with your comment about themes. You do need to change the wording in places like Appendix 1, no. 1.

Additional GMD discussion

JANICE: I just ran across Where's Waldo?|h[oversize book] /|cMartin Handford. It would appear that this is the only one done like this. I am sure FCL didn't add

this |h although it was originally our bib. It does make sense. This one is 42 cm. Do we need to call attention to big books or board books? Most people would not want one of the really big books, used for story time and it is only in the 300 field with the size in cm which most people aren't going to look at or even know how to interpret. I have often wondered about board books also. It is hard to spot that something is a board book also. When we are de-duping it would be nice to have a bigger warning that one bib is a board book or a big book. I am not sure if it matters to most of our customers. I really am not sure if I think it would be good to add this kind of info in a 245 h but thought I'd bring it up for discussion.

PAULETTE: I don't care to see a gmd of [oversize book]. There must be better ways to handle this. To me it is like seeing [pb] after a mass paperback copy of a book. It becomes irrelevant when paperbacks are placed on hardback records. In our library, we handle this through collection codes. Board books are always TOT, but not all TOT books are board books.

Our Oversize books are shelved separately because of their size and not oversize in the children's department at all. Although, oversize IS describing a unique feature of the item, it is not a constant. The problem with oversize is there is no standard for libraries in general.

Oversize in our library is 13 inches. In some libraries it could be 12 or 16 inches. I would not like an [oversize book] on a record that is not oversize in my library. If it is a CD, then it is a CD in every library. I just think we need to be cautious with this one.

VICKI: I agree w/Paulette on the Oversize and Board books. LPL's Board books are all TOT also. I don't think there is enough of a demand for either designation to be used in the gmd. Libraries are already/still having a difficult time correctly editing the gmd's, so I think we should be very careful about adding unnecessary gmd's.

CARRIE: Another thought on the GMD's, if we're trying to use a similar format for all GMD's we could use [kit (bookclub)].

PAULETTE: Again with [kit (bookclub)], is this to be used for an individual library Kit? Would just the general term [kit] allow other libraries to use the record for the same reason? With our book club kits, I dup the hardcopy record and modify it to reflect that it is a kit. Again, we use the collection codes to signify that it is for book discussion. At first I had reservations about creating a dup record, but I could not think that it would cause any problems. Our kits are semi-temporary (is that a word???). After 2/3 years the kits will change out to other titles.

Call for vote on GMD's –

[sound recording (MP3)] – Passed
[electronic resource (game)] - Passed
[kit (bookclub)] – Failed (3 for, 5 against)

Item 6. Cataloging Agent/Client - Sarah

SARAH: This is basically a reminder that, if you are a Cataloging Mentor and you find that a member library has a significant amount of unique material, especially material that is Montana related, PLEASE ask Sarah to set up a Cataloging Agent for the library. Do not simply catalog the material in the MSC. By pairing an Agent with the library, new title records will be created and uploaded to OCLC, as well as exist in the catalog. This work is not included in the MSC Cataloging Mentor's role.

Please see the attachment for information as it appears in the Cataloging Guidelines.

Item 7. Cataloging Mentors - Roberta

ROBERTA: I just wanted to suggest that mentors contact their libraries at least once a year. I very rarely hear from the majority of my libraries and I try to let them know that I am available if they have questions. I was at the Fall membership meeting and one of the libraries approached me about some issue they were having. They had not wanted to "bother" me, so had not sent their questions through e-mail. The questions they had were easily answered and once they saw that this was not a "bother" they have asked more questions.

Jennie: Great suggestion Roberta. I'm sure we'll find that by encouraging libraries to ask us questions when they arise rather than just guessing, we will see better results in our catalog.

Item 8. New Chair and vice chair

ROBERTA: Lois Dissly will be the new chair, as of the Spring membership meeting. Carrie has offered to work on the Cataloging Guidelines which in my mind means she volunteered to be the vice chair. Is anyone else interested in being the vice chair?

Jennie: If no one else is interested in serving as vice chair, I move that Carrie becomes the vice chair for next year.

Pam: I'll second

There are two other items that have come up recently that we need to add to the agenda.

Item 9. Series statements

ROBERTA: We need to make a recommendation in the cataloging guidelines of how we want series information added to bib records. There are two options. The 490/830 combination and the 440. Either way will get the user to the series information if they are used correctly. How do we want to proceed with this?

Paulette is out of town, but had sent me some discussion on this topic, so I am posting it for her.

PAULETTE: I believe that it should be kept as simple as possible. We are still having problems with people upgrading the GMDs as well as having them done correctly. (Seems like I am always correcting them.) If a basic form is done, maybe some of this "cleanup" can be avoided and still get the catalog enhanced for series searching. I still think that 490's with the 830's are bit complicated and time consuming for our needs. I think that a 440 properly set up will hand the job. If you search Harry Potter 5, you do get the correct title if the subfield v is included in the 440.

Jennie: I concur with Paulette regarding the Series statement. We need to make this guidelines as un-intimidating as possible so people will follow them.

Janice: I agree with Paulette. This needs to be very easy or most libraries won't do it. They could just enter them all as 440. Tell everyone to skip articles so that only second indicator 0 would be needed. Don't use n or p. We would probably have to use v. Many libraries are not adding or fixing the gmds. I am sure they are scared of making a mistake or just don't feel they have time. If they can't handle adding CD or DVD to a gmd I am sure they won't do series either, especially if they have to do both 490 and an 800 tag. So make it as simple as possible.

Carrie: The single 440 field sounds simple enough for libraries that are comfortable modifying records.

Janice: Vickie had written the following in an e-mail not in this string:

More thoughts on #8 (series statements) - *If a library isn't sure about the actual series statement name and numbering, they should NOT add/edit it. It's better to have no series statement than an incorrect one. We have to remember that the bib is owned by every library, not just our individual library.*

I disagree with her. I think any kind of series statement is better than none as long as the title is stated as it is in the book. I just came across Princess Daisy and the dazzling dragon /|cVivian French ; illustrated by Sarah Gibb. It has a 490 0 tracing of The Tiara Club ;|v3 It is an LC bib. (since LC is no longer doing series authority control are they commonly using 490 0 now?) Anyway even as a 490 0 you can find Tiara club with a series browse or keyword search. Without the 490 0 you could not find it at all.

Pam: I am with Janice on this. Series statements are helpful even if they aren't perfect. They tie resources together which can enable a user to find what they often aren't looking for, but what they may really want. Even if I don't consider an item as a series some other library may and if the item turns out to be a hit with the user the series statement can make a good reader advisory.

Vickie: If 490/800 is already used for a bib, then ALL preceding bibs MUST be entered that way so that the searching results will all show and be consistent. They can copy/paste the information and change the volume (v) number to the appropriate numbering. I think we should encourage everyone to always search

LC Authorities and/or author's authorized Web page for the correct series statement.

As I stated before, shouldn't we be following the rules of when/how we add 440 or 490/8XX to a bib? On OCLC you will find very few series statements that are in 440. They will usually be in 490/800. Here is why I say that and the rules I follow at LPL (I'm quoting MARC 21 Format for Bibliographic Data for LC):

440 - FIELD DEFINITION AND SCOPE:

This field contains a series title statement when the series statement and the controlled added entry form of the series title are the same. Field 440 is both a series statement and a series added entry. When a 440 field is present, a corresponding 830 field is not used since it would duplicate the 440 field. Since series statements do not include medium designators (subfield |h), when a series added entry requires a medium designator, field 490 is used for the series statement with a corresponding 8XX field for the series added entry.

490 - FIELD DEFINITION AND SCOPE:

This field contains a series statement for which no series added entry is to be made or for which the series added entry is in a controlled form different from that which appears in the series statement. Field 490 does not serve as a series added entry. When field 490 is used and a series added entry is desired, both the series statement (field 490) and a corresponding series added entry (fields 800-830) are recorded in the bibliographic record.

This field is always used when a series statement contains the volume(s) or date(s) during the publication was issued as an integral part of the title.

Janice: I believe if you do a keyword series search in iBistro you will get all of the books that have a particular series no matter which tag is used. If you do a words or phrase keyword search you also get them all plus a few you really didn't want. (I have been playing around searching Princess diaries for this) If you do a series browse search you get a lot of headings but that is because of the volume numbers and happens with the 490/8XX tagging. Most people are going to use the keyword search and will get everything they want that way no matter which 4XX and 8XX tagging we use.

The problem seems to come in when you have a bib and click on the series in the catalog record. Then Vickie is correct you don't get them all. But how many customers really click there?

If we make the rules hard then fewer librarians will add a series statement at all and then you won't get at the record by any kind of a search using the series title. If by making the rules easier we can get more librarians to add a tracing we are gaining better access than no statement.

I am really not sure what LC is doing now anyway with series tracings. I have seen several new ones lately that are from LC and are not done in the 490/8XX manner. Remember they are not doing series authority work any longer.

Maybe we need to talk about this in a conference call.

Vickie: Our patrons and staff are used to searching series by the author name, which you will not get the full list of items (volumes) if some are entered as 490/800 & some as 440.

Our patrons/staff also use the feature to "Click" on the series in the catalog record.

Again, we should be following the rules for 440 and 490.800.

Roberta: We found out that Beth Boyson is attending an ALA pre-conference on series. The suggestion has been made to table this topic until she returns from that and fills us in on recommendations.

Item 10. Montana authors

ROBERTA: Do we want to include a recommendation in the guidelines that people use either 651 _0 Montana|xAuthors or 650 _0 Authors|zMontana? If we do this will we need to include criteria for who qualifies as a Montana Author, or will we leave that up to each library to determine?

Paulette is out of town, but had sent me some discussion on this topic, so I am posting it for her.

PAULETTE: I agree with the Montana authors, performers, etc. However, a description when to use which subject heading would be very helpful, then it should go into the guidelines so it is permanent until adjustments are needed. I think that "performers" is important with all the actors and musicians that seem to be popping up in Montana. This way people can locate the "latest." If you use the 650 4 of 651 4, then we can be a little more creative with heading if we need to be. Indicator 4 means source not indicated. MSC catalogers will be the source. Would this only go into MSC or into OCLC original cataloging?

Jennie: Would it be possible to create an online name authority for Montana authors and performers? This could be the authoritative source for names to include in these fields. This does be the question though, who will maintain the site? Paulette's question about whether this will just be local practice or included in OCLC cataloging is also valid. I personally think this should be included in OCLC cataloging because that then becomes a source for future name authority work.

Paulette: I agree that Montana authors and performers need to be in OCLC and NACO records created for them. However, I also believe that this is one time that work will need to be done in the MSC to update the back files. If we don't, it will be pretty useless for some time. I wouldn't mind working on this as time permits, but I would need lists of names, titles, etc. from other Cat Com members. Hopefully, this would allow for some consistency if only one or two people work on the project.

Carrie: I like these headings:

650 0 Authors, American |zMontana

650 0 Poets, American |zMontana

I agree that music performers should also be included. A NACO approved Montana Authors and performers would be an easy "one stop" subject heading for patrons, but I don't have any suggestions for maintaining it at the moment. As far as who to include, there could really be a lot of variables: Used to live in Montana, just moved to MT, MT resident during the summer...I would leave it open to any authors nominated by MSC libraries. If we were to have the membership submit names, it would have to be timed so school libraries are still in session.

Paulette: This looks good to me, but what about performer(s)?

Musicians \$z Montana.

Musical groups \$z Montana.

Actors and actresses \$z Montana.

Etc.

And for books about Montana?

General Montana:

651 0 Montana \$v Fiction.

If it takes place in a specific part of Montana like Plentywood, do we also want a city or county tracing?

Roberta: I think we should just stick with the 651 Montana \$v Fiction.

Hopefully, if the town or county are that important to the story they have been included in a 520 that is keyword searchable. Anyone else have an opinion on this?

Jennie: I agree that we probably shouldn't trace down to the county or town level – again we want to keep this relatively simple. I would be in favor of using the Montana related subject headings. One question, is there a need to distinguish between Musicians and Musical Groups or would just Musicians suffice? I don't think we need to write our own standards but are there any other criteria to consider. Also, do people have standard sources for this information that they refer to?

Pam: I like to differentiate between musicians & musical groups (beatles vs John Lennon).

Paulette: I would prefer to distinguish between musical groups and musicians. How else would you do this otherwise.

Janice: We used to use Performers before we joined the MSC. We figured that it was even broader and we could use it for videos or dvds that had all Montana casts or anything else that might come up (although I can't think of anything at the moment) as well as musicians. I would prefer not to distinguish between musical groups and musicians.

I don't think we need to get any finer than just Montana (no county or city).

Janice: I hadn't looked at the LC Authority headings list before I suggested Performers. Performers is not authorized. One is supposed to use Entertainers instead. I'm not sure I like that as much as Performers for what we need. But I still like the concept of having as few as possible. In that vein I would rather not have Poets. Couldn't they just be under Authors? Otherwise there are all kinds

of other possibilities like Essayists, Dramatists, etc. I'd prefer to just see Authors.

Vickie: Ideally, I would like to see us try to get an authorized heading for 650 0 Authors, Montana" like the authorized heading of "Authors, African". etc. If we can't do that, then I agree with 650 0 authors, American|zMontana. We don't need to get too technical and go down to the town/city level.

651 0 Montana|zFiction doesn't address the Authors, and will usually already be a SH if it's about or takes place in Montana. Also, it only addresses Fiction and not Non-fiction items.

Musicians, etc. should have a separate SH from author, as they are not the authors, and should be listed according to LC authorities.

Call for votes

Item 8. New Vice Chair

There is a motion on the floor (by Jennie) that Carrie be the new Vice Chair. It was seconded by Pam.

Please vote **yes** for Carrie or **no** for someone else.

Item 9. Series

We have several items on the table for this topic.

Do we want to recommend that people use the 440 instead of the 490/830 combination?

Yes or No.

Do we need to have a conference call to discuss this topic?

Yes or No.

Should we wait until Beth Boyson returns from the ALA pre-conference on series to make a decision?

Yes or No.

Item 10. Montana Authors, etc.

Please vote for each one of these

650 _0 Authors, American zMontana	Yes or No
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650 _0 Poets, American zMontana	Yes or No
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650 _0 Musicians |zMontana. **Yes or No.**

650 _0 Musical groups |zMontana. **Yes or No.**

650 _0 Actors and actresses |zMontana. **Yes or No.**

650 _0 Entertainers |zMontana **Yes or No.**

651 _0 Montana |vFiction. **Yes or No.**

Use the Lewistown guidelines **Yes or No.**

1. currently lives in Montana
2. born and raised in Montana
3. wrote the book while living in Montana
4. lived in Montana for a substantial length of time

Back to Item 4, Accelerated Reader.

This is the recommendation I sent to the School list. I did not receive any feedback at all from the schools.

526 0 Accelerated Reader AR \$b Upper Grades \$c 6.4 \$d 7.0 \$z Test available

The subfield z would be optional, but it can be used as a public note. It will display and it is keyword searchable.

Should we use the 526 for Accelerated Reader information? **Yes or No.**

Voting results

Item 8. New Vice Chair

9 votes for 0 against

Congratulations Carrie!

Item 9. Series

Do we want to recommend that people use the 440 instead of the 490/830 combination? **7 votes for 1 against 1 abstain**

Do we need to have a conference call to discuss this topic? **2 votes for 7 votes against** - No conference call will be held.

Should we wait until Beth Boyson returns from the ALA pre-conference on series to make a decision? **4 votes for 5 votes against** - We will implement this in the re-written guidelines, but will encourage Beth to share her thoughts with us after the workshop.

Item 10. Montana Authors, etc.

Please vote for each one of these

650 _0 Authors, American |zMontana **9 for 0 against**

650 _0 Poets, American |zMontana **8 for 1 against**

650 _0 Musicians |zMontana. **9 for 1 against**

650 _0 Musical groups |zMontana. **8 for 1 against**

650 _0 Actors and actresses |zMontana. **8 for 1 against**

650 _0 Entertainers |zMontana **9 for 1 against**

651 _0 Montana |vFiction. **9 for 1 against**

Use the Lewistown guidelines **8 for 1 against** - We will include this in the guidelines when they are re-written

Back to Item 4, Accelerated Reader.

This is the recommendation I sent to the School list. I did not receive any feedback at all from the schools.

526 0 Accelerated Reader AR \$b Upper Grades \$c 6.4 \$d 7.0 \$z Test available

The subfield z would be optional, but it can be used as a public note. It will display and it is keyword searchable.

Should we use the 526 for Accelerated Reader information? **6 for 2 against 2 abstain**

PLEASE RESPOND TO ME ON THIS QUESTION:

On this last issue Janice brought up a very good point. If the subfield z is used to indicate that a test is available, it looks like all libraries who have holdings on that bib have a test. This is not the case. I would recommend that we change this portion of the AR information in the guidelines and ask that test availability be indicated in a PUBLIC NOTE at the ITEM LEVEL. Does everyone agree with this? **Yes**

Lastly, comments on the way the meeting worked. I did not anticipate the meeting taking as long as it did, but I felt that I had to give at least a week response time for each set of agenda items to work around members schedules. Feedback on the meeting was split pretty much 50/50. A face-to-face meeting does allow for more interaction from all the members of the committee, but is incredibly hard to schedule. An on-line meeting allowed us to get background information on topics and share that before a decision was made. It also allowed people to take their time with responses, but it was hard to follow the threads some of the time.

